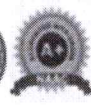




**AVANTHI INSTITUTE OF
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(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



AIPS/GRC/01/2024-2025

Date: 20-06-2024

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 22-06-2024 at 2.30 p.m.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2024-2025.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairperson.


COORDINATOR

Copy to:

1. Principal Office
2. All HOD's
3. IQAC
4. Office



MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 22-06-2024 at 2:30 p.m. in the college Conference Hall. The chairperson extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2024-25.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2024-2025.

Resolution:

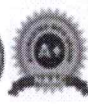
It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2024-2025. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

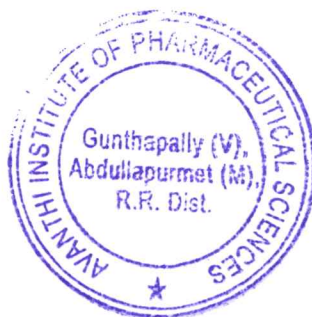
Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



GRC MEMBERS

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1	Dr. K. BALAJI	PRINCIPAL	CHAIRPERSON	
2	Dr. Y. JAYAPRADA	H.R.DIRECTOR	MEMBER	
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
4	Dr. M. RAMAKRISHNA	HOD	COORDINATOR	
5	Dr. B. MANJULA	HOD	MEMBER	
6	Dr. B. EVANGILEEN	ASSISTANT PROFESSOR	MEMBER	
7	Dr. V. ANUDEEP	ASSISTANT PROFESSOR	MEMBER	
8	A. SHRUTHI	ASSOCIATE PROFESSOR	MEMBER	
9	K.S.R. MOHAN RAO	AO	MEMBER	
10	SD ALI	STUDENT	MEMBER	
11	G. SURAJ KUMAR	STUDENT	MEMBER	
12	B. GANESH	STUDENT	MEMBER	



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AIPS/GRC/02/204-2025

Date: 21-08-2024

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-08-2024 at 2.30 p.m at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss matters related to Replacement of broken wash basin.
3. To discuss matters related to providing of curtains due to improper view of board while using projector.
4. Any other topic with the permission of the Chairperson.


COORDINATOR

Copy to:

1. Principal Office
2. All HOD's
3. IQAC
4. Office



MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 24-08-2023 at 2:30 p.m. in the college Conference Hall. The Chairperson extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2024-25.

Action on the items from previous meeting minutes.

Item-1

To discuss matters related to Replacement of broken wash basin.

Resolution:

It was discussed to look into the problem addressed by the B.Pharm IInd year, students P. Geethika and R. Mythri, regarding replacement of broken wash basin. The Grievance and Redressal has called upon the concerned maintenance supervisor and informed him about the problem. The committee advised the concerned work supervisor to complete the task within a day. The complaint was resolved by replacing the broken wash basin.

Item-2

To discuss about providing curtains due to improper view of board while using projector.

Resolution:

With reference to the complained by the Pharm.D IInd year students Madishetty Sai Teja, Manthana Sanay Raj and Shaga Abhishek, the committee members contacted concerned maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and check that the window curtains are arranged as soon as possible.



GRC MEMBERS

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12	B. GANESH	STUDENT	MEMBER	



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AIPS/GRC/03/2024-2025

Date: 14-10-2024

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 16-10-2024 at 2.30 p.m.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss matter related to about socket problem
3. To discuss matter related to about fans repair.
4. Any other topic with the permission of the Chairperson.


COORDINATOR

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MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 16-10-2024 at 2:30 p.m. in the college Conference Hall. The Chairperson extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2024-25.

Action on the items from previous meeting minutes.

Item-1

To discuss about the socket problem in classroom.

Action taken: Socket which were not in proper condition is replaced with new ones in the classroom.

Resolution:

The following students M. Akhilesh and K. Sandeep of IIIrd year B.Pharm, come out with a problem related to the sockets in the classroom. The grievance redressal committee Chairperson asked AO, to look into this matter and also advised him to discuss with the concerned manager to increase the number or to replace to the sockets in classroom.

Item-2

To discuss about the fans repair in classroom.

Resolution:

The following students A. Arthi and B. Maneesha Pharm.D 2nd year come out with a problem related to the fans in the classroom. The grievance redressal committee Chairperson asked AO, to look into this matter and also advised him to discuss with the concerned manager to repair fans in classroom within a day.



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GRC MEMBERS

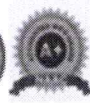
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AIPS/GRC/04/2024-2025

Date: 09-12-2024

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 11-12-2024 at 2.30 p.m.

Agenda:

1. Action on the items from previous meeting minutes
2. To discuss matter related to sink leakage and window problem.
3. To discuss matter related to pets and birds.
4. Any other topic with the permission of the Chairperson.

MR. Krishna
COORDINATOR

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MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 11-12-2024 at 2:30 p.m. in the college Conference Hall. The Chairperson extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2024-25.

Action on the items from previous meeting minutes

Item-1

To discuss about sink leakage and window problem.

Resolution:

The following students K. Gopi krishna and B. Arun of IVth year Pharm.D, come out with a problem related to sink leakage in lab and window problem in the classroom. The grievance redressal committee Chairperson asked AO, to look into this matter and also advised him to discuss with the concerned manager to repair sink and windows.

Item-2

To discuss matter related to pets and birds.

Resolution:

The following students A. Sai Varsha and E. Saraswathi of IInd year B.Pharm come out with a problem related to pets and birds in the classroom. Arranged the mesh on windows and ventilators to avoid the pets and birds.



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AIPS/GRC/05/2024-2025

Date: 03-03-2025

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 05-03-2025 at 12.30 p.m.

Agenda:

1. Action on the items from previous meeting minutes
2. To discuss matter related to girls washroom.
3. To discuss matter related to replacement of hall.
4. Any other topic with the permission of the Chairperson.


COORDINATOR

Copy to:

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4. Office



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MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 05-03-2025 at 2:30 p.m. in the college Conference Hall. The Chairperson extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2024-25.

Action on the items from previous meeting minutes

Item-1

To discuss about the girls washroom.

Resolution:

The following students P. Pavithra and V. Prathibha of IVth year B.Pharm, come out with a problem related to girls washroom. Dustbins were provided and Washroom were cleaned by washroom workers.

Item-2

To discuss about the replacement of hall.

Resolution:

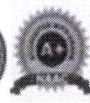
The following students T. Pavan Kalyan, B. Ganesh and P. Bhujang of IVth year B.Pharm, come out with a problem related to replacement of hall. Halls were provided and cleaned by workers.



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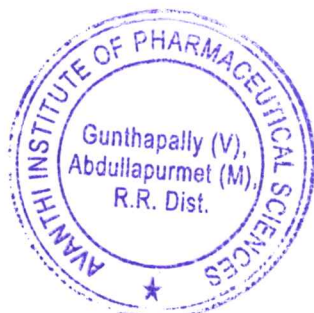
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